

REGULAR SESSION

May 21, 2018

The North Wamac Grade School District #186 Board of Education meet in Regular Session on Monday, May 21, 2018, at 7:08 p.m., in the Conference Room located at 1500 Case Street, Centralia, Illinois.

AGENDA ITEM #1 CALL MEETING TO ORDER/ROLL CALL

1.1 Regularly Scheduled Board Meeting (7:08 p.m.) - President Norman Faulkner called the meeting to order at 7:08 p.m. with Hank Jourdan, William Sloat, and Cathy Faulkner present. Ashley Calvert, Jasper Pennington, and Pam McKay were absent.

AGENDA ITEM #2 – CONSENT AGENDA ITEMS

2.1 Review and Approve Minutes – A motion was made by Cathy Faulkner and seconded by William Sloat to approve the minutes from the April 17, 2018, meeting. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

2.2 Financial Report

2.2.1 Treasurer’s Report – A motion was made by William Sloat and seconded by Cathy Faulkner to approve the April 2018 Treasurer’s Report. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

2.2.2 Review and Approve Bills - A motion was made by Cathy Faulkner and seconded by Hank Jourdan to approve the bills for payment. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

AGENDA ITEM #3 – OLD BUSINESS

3.1 Student Registration for the 2018-2019 School Year – North Wamac Grade School student registration for the 2018-2019 school year will be held on Thursday, July 26, 2018, and on Friday, July 27, 2018, from 9:00 a.m. - 3:00 p.m. on both dates.

3.2 Student Handbook Policies for the 2018-2019 School Year – The Student Handbook policies for the 2018-2019 school year are still being reviewed. Mr. Morris will present any recommended changes to the Board at the June school board meeting.

3.3 Bushue HR, Inc. – The school board hired Bushue HR, Inc., at the April school board meeting. Bushue HR, Inc., is an outsourced risk management company that focuses on human resources, insurance, background screening, fingerprinting, etc., and is currently utilized by many school districts throughout the state of Illinois, including local schools. The expenses for Bushue’s services will be paid out of the tort fund, in which North Wamac School has a surplus of funds which can only be disbursed towards liability-related expenditures. Bushue HR, Inc., will work with Mr. Morris over the summer to create updated job descriptions for all employees – both certified and non-certified – as well as employee handbooks.

3.4 Bus Lease/Purchase – The school board approved the purchase a 29-passenger school bus through Midwest Bus Company at the April school board meeting. The price of the 2017 bus was \$47,200.00 (excluding license and lettering). This bus will be very handy as it will be utilized for all sporting events, classroom-related excursions, etc. Additionally, Mr. Marcum has indicated that he should be able to use the new bus for his morning and afternoon routes. The acquisition will be made under a five-year lease-purchase agreement, over the course of which the state of Illinois will reimburse the school approximately 75% of the purchase cost. After the five-year period, North Wamac School will own the bus outright. The bus will be delivered to the school in the early part of August.

AGENDA ITEM #4 – NEW BUSINESS

4.1 Glass & Shuffett, Ltd./FY18 District Audit – Glass & Shuffett, Ltd., submitted a proposal for auditing the financial statements of North Wamac School District for the current fiscal year. The company has performed our district's audit for many years and have always performed this duty with outstanding expertise. It is Mr. Morris's recommendation that Glass & Shuffett, Ltd., complete the audit for this fiscal year as well. They are scheduled to begin their preliminary audit work in June, with the full audit to follow in late July. The Board must take a vote this evening in order to approve Glass & Shuffett, Ltd.'s audit proposal.

4.2 Athletic Co-op Two-Year Agreement Renewal – Our athletic cooperative agreement expires on June 30, 2018. Everything has remained the same with this agreement with Irvington Grade School; the only change is in the area of basketball. Grand Prairie Elementary School would like to join our co-op for basketball only. Grand Prairie has obtained the required five signatures from area grade schools in support of this change. Tonight, the Board will need to vote on the co-op agreement with Irvington Grade School, as well as the addition of Grand Prairie Elementary School for basketball.

4.3 Amendment of FY18 Budget – Mr. Morris amended the district's FY18 budget to reflect some of the revenue and expenditure changes experienced throughout the course of the school year. A copy of these changes was presented to the Board for review. Expenditures were significantly higher in the education fund due to the special education needs that arose this school year. The building fund also experienced higher expenses as a result of various supply and equipment purchases, as well as utility-related costs. The amended FY18 budget will be on display for 30 days and will need to be adopted at a special budgetary hearing to be held at the June school board meeting.

4.4 FFVP Grant for FY19 – I.S.B.E. has yet to announce the awardees for the Fresh Fruits & Vegetables Program grant for the 2018-2019 school year. North Wamac Grade School has been fortunate to receive the grant for the last six consecutive years, so, hopefully, we will have the privilege of obtaining this grant once again. Mr. Morris will keep the Board updated on its status.

4.5 End-of-Year Activities – The end-of-year activities are as follows:

- 05/24 – Smile Illinois Restorative Dental Visit
- 05/25 – 4th Quarter/End-of-Year academic awards assembly
- 05/29 – Play Day at Fairview Park & pizza from Casey's, 11:35 a.m. dismissal

4.6 Summer Maintenance Projects – Some of the summer maintenance projects include (but are not limited to) the following:

- Shed
 - Repair some leaks
 - Replace light fixture
 - Clean gutters
 - Replace downspout
 - General cleaning
- Breezeway
 - Paint lockers
 - Repair roof leaks
 - Paint doors
 - Replace screen windows
 - Clean drain going to ditch
- Room #1
 - Replace ceiling tiles
 - Replace lightbulbs
 - Touch up paint

- Room #4
 - Install two new light fixtures
 - Fix leak on north side of room
- Room #5
 - Replace some ceiling tiles
 - Replace exterior door
 - Replace some lightbulbs
- Room #7
 - Replace some ceiling tiles
 - Touch up paint
 - Clean floors
 - Replace lightbulbs
- Room #8
 - Replace ceiling tiles
 - Touch up paint
 - Clean floors
 - Replace some lightbulbs
- Room #9/10
 - Repair leaks under the rooftop unit
 - Clean carpet
- Room #11/12
 - Replace lights
 - Cover concrete blocks in the alleyway with wood patch
- Room #13
 - Touch up paint
 - Replace ceiling tiles
 - Clean carpet
 - Replace some lights
- Room #14
 - Replace ceiling tiles
 - Touch up paint
 - Clean carpet
 - Clean filters and coils of HVAC unit
- Kitchen
 - Clean walls and floors
- Storeroom
 - Install exhaust fan
 - Clean freezer filters and coils
 - Touch up paint
 - Clean floors
- Stage
 - Install new emergency light
 - Install new receptacle on the floor
 - Repaint floor
 - Touch up paint
- Playground Equipment
 - Replace any missing bolts
- Gymnasium
 - Repair north side door
 - Paint bleachers
 - Paint walls
 - Replace door on east side of gym
 - Replace emergency light on north side of gym
 - Clean freezer filters and coils
- Alley
 - Replace downspout
 - Repair leaks on some of the gutters around outside of gymnasium
 - Extend the downspout from the gutter to the north side

4.6.1 Flooring & Doors Project Quotes – Two projects to be completed by DePew & Owen that will need a vote of approval at tonight’s meeting are as follows:

- The installation of three new interior door frames & doors – one for Ms. Jayne’s classroom, one for Mr. Marcum’s classroom, and one for the door on the southeast corner of the gym.
- Depew & Owen will demolition the existing hallway and restroom flooring. The flooring will be replaced by Mario, Sheila, and Byron with decorative concrete paint and an epoxy floor coating.

4.7 Teachers’ Rep (Byron Marcum) – Mr. Marcum reported to the Board that, from what he has noticed, the new Go!Math curriculum goes incredibly well with PARCC standards and, hopefully, has helped students become more prepared for PARCC testing and improved test scores. He believes that Go!Math will be a much better transition than Saxon Math.

AGENDA ITEM #6 – EXECUTIVE SESSION

5.1 Discussion of Personnel (as necessary and determined by the Board of Education) – A motion was made by Cathy Faulkner and seconded by William Sloat to go into Executive Session at 7:41 p.m. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

A motion was made by Cathy Faulkner and seconded by Hank Jourdan to return from Executive Session at 8:45 p.m. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

Upon returning from Executive Session, the following motions were made:

1. A motion was made by William Sloat and seconded by Hank Jourdan to approve the two-year athletic co-op agreement with Irvington Grade School, as well as Grand Prairie Elementary School for basketball. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
2. A motion was made by Cathy Faulkner and seconded by William Sloat to accept the letter of retirement from Theresa Rudolph. Her retirement will commence at the conclusion of the 2018-2019 school year, at which point she will have served North Wamac Grade School for 31 years. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye (with regret). All ayes. Motion carried.
3. A motion was made by Hank Jourdan and seconded by Cathy Faulkner to once again hire Sheila Donoho and Byron Marcum for custodial and maintenance help during this summer, with their rate of pay remaining at \$11.00 per hour. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
4. A motion was made by Cathy Faulkner and seconded by William Sloat to hire Sheila Donoho for one extra hour per day (five hours per week) for custodial and maintenance help for the 2018-2019 school year. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
5. A motion was made by William Sloat and seconded by Hank Jourdan to table the decision to award Sheila Donoho with back pay in lieu of health insurance for the 2017-2018 school year.

AGENDA ITEM #6 – PUBLIC TO ADDRESS BOARD – No one addressed the Board.

AGENDA ITEM #7 – OTHER

AGENDA ITEM #8 – ADJOURNMENT – A motion was made by William Sloat and seconded by Hank Jourdan to adjourn at 8:53 p.m. Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

Respectfully submitted,

Kassidy Miller
Board Clerk

X

Date

X

Norman Faulkner, President

X

Ashley Calvert, Secretary