

## REGULAR SESSION

July 17, 2017

The North Wamac Grade School District #186 Board of Education meet in Regular Session on Monday, July 17, 2017, at 7:14 p.m. in the Conference Room located at 1500 Case Street, Centralia, Illinois.

### AGENDA ITEM #1 CALL MEETING TO ORDER/ROLL CALL

**1.1 Regularly Scheduled Board Meeting (7:14 p.m.)** - President Norman Faulkner called the meeting to order at 7:14 p.m. with Laurie Holmes, Ashley Calvert, William Sloat, Cathy Faulkner, and Hank Jourdan present. Pam McKay was absent.

### AGENDA ITEM #2 – CONSENT AGENDA ITEMS

**2.1 Review and Approve Minutes** – A motion was made by Laurie Holmes and seconded by Cathy Faulkner to approve the minutes from the June 19, 2017, meeting. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

#### **2.2 Financial Report**

**2.2.1 Treasurer's Report** – A motion was made by Ashley Calvert and seconded by William Sloat to approve the June 2017 Treasurer's Report. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

**2.2.2 Review and Approve Bills** - A motion was made by Ashley Calvert and seconded by Hank Jourdan to approve the bills for payment. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

### AGENDA ITEM #3 – OLD BUSINESS

**3.1 Student Registration for 2017-2018 School Year** – North Wamac Grade School student registration for the 2017-2018 school year will be held on Thursday, July 27, 2017, from 10:00 a.m. – 6:00 p.m., and on Friday, July 28, 2017, from 9:00 a.m. – 4:00 p.m.

**3.2 Student Handbook Policies for 2017-2018** – The handbook is ready to be put together and distributed during student registration. The detention policy will closely coincide with disciplinary infractions and their relationship to extracurricular activities. A vote to approve the changes to the handbook will be needed at the conclusion of tonight's board meeting.

**3.3 Summer Maintenance Projects** – The summer maintenance projects are progressing very well. Said maintenance projects include (but are not limited to) the following:

- Shed
  - Repair some leaks
  - Eliminate some wasp problems
  - Replace downspout
  - Replace light fixture
  - Clean gutters
- Breezeway
  - Paint walls with fireproof paint
  - Paint lockers
  - Repair roof leaks
  - Paint doors
  - Replace screen windows
  - Clean drain going to ditch
- Room #14
  - Replace emergency exit light

- Replace ceiling tiles
- Replace some light switches
- Touch up paint
- Clean carpet
- Clean filters and coils of HVAC unit
- Room #13
  - Touch up paint
  - Replace ceiling tiles
  - Clean carpet
  - Replace some lights
- Room #11/12
  - Fireproof curtains
  - Remove old chalkboard from east wall
  - Remove bulletin board from west wall
  - Remove shelf from southwest wall
  - Install bulletin board on east wall
  - Install new lockers on southwest corner
  - Rewire receptacle on west wall
  - Replace some ceiling tiles
  - Replace lights
  - Cover concrete blocks in the alleyway with wood patch
- Room #9/10
  - Install carbon monoxide detector
  - Repair leaks under the roof top unit
  - Replace some ceiling tiles
  - Clean carpet
  - Rewire receptacle on west wall
- Room #8
  - Replace ceiling tiles
  - Touch up paint
  - Clean floors
  - Replace some lightbulbs
- Room #7
  - Replace some ceiling tiles
  - Touch up paint
  - Clean floors
  - Replace lightbulbs
- Room #5
  - Place outside doorknob
  - Tighten interior door
  - Replace some ceiling tiles
  - Replace some lightbulbs
  - Replace carbon monoxide detector
- Room #4
  - Install new light fixture
  - Repair sagging subfloor on northeast corner of room
  - Fix leak on north side of room
  - Fireproof curtains
- Room #1
  - Replace ceiling tiles
  - Replace lightbulbs
  - Touch up paint
  - Fireproof curtains
  - Tint windows
- Kitchen

- Wire new receptacle for oven with breaker
- Clean and repaint grease trap
- Replace bolts
- Clean walls and floors
- Storeroom
  - Install exhaust fan
  - Clean coils and filters of freezers
  - Touch up paint
  - Clean floors
- Stage
  - Install stage pad
  - Install new receptacle on the floor
  - Repaint floor
  - Touch up paint
- Playground Equipment
  - Replace any missing bolts
- Gymnasium
  - Repair leak above milk cooler
  - Replace the two brown lunch tables
  - Paint bleachers
  - Paint walls
  - Replace door on east side of gym
  - Replace carbon monoxide detector
  - Replace emergency light on north side of gym
  - Replace water cooler
  - Clean filters and coils of freezer
  - Remove 1<sup>st</sup> grade lockers on southwest side of gym
- Alley
  - Replace downspout
  - Repair leaks on some of the gutters around gymnasium
  - Extend the downspout from the gutter to the north side

**3.4 FY18 Projected NCLB Allocations** – The Illinois State Board of Education has designed a new system for school districts to prequalify for the NCLB Consolidated Application, which provides North Wamac School with our Title I & Title II grant awards. As a result of these changes, we are still unaware and will remain unaware of our projected allocations until the new application process is fully functional. Mr. Morris hopes to provide such information to the Board at the August meeting.

**3.5 FY18 FFVP Grant** – I.S.B.E. has announced the awardees for the FFVP grant for the 2017-2018 school year. Fortunately, we have been awarded the grant for the seventh consecutive year. The total dollar amount of the grant is \$7,275.00, and it will provide our student body with access to fresh fruits and vegetables twice a week throughout the course of the school year.

**3.6 PRESS Policy Services** – PRESS Policy Services has informed North Wamac School of services policies that are either new or have been updated. We had the first reading of the policies at the June school board meeting; at tonight's meeting, we will conduct the second reading and recommendation for the adoption of said changes. The policies are as follows: 4:15-AP; 4:60-AP4; 4:60-AP4, E1; 4:130-E; 4:180; 4:180-AP1; 4:180-AP2; 5:70; 5:80; 5:130-AP; 5:220-E; 5:230; 5:270-E; 5:285; 5:285-AP; 5:300; 6:70; 6:70-AP; 7:100; 7:190-E2.

**AGENDA ITEM #4 – NEW BUSINESS**

**4.1 Annual School District Audit** – Glass & Shuffett, Ltd., have completed their annual audit of our FY17 budgetary revenue and expenses. Doug Ess will report the findings at the September school board meeting.

**4.2 Technology/Computer Upgrades** – Last summer, our technology coordinator, John Tomlianovich (J.T.), rewired the entire building, installed wireless hotspots throughout the school, and installed all-new desktop computers in the computer lab. As a result, these upgrades have made the technology very efficient; furthermore, this year, we are only in need of very minimal upgrades (i.e., a few laptop computers, a new ActivBoard, etc.).

**4.3 Midterm/Quarter/Semester Dates for the 2017-2018 School Year** – Mr. Morris provided the Board with a document indicating the midterm, quarter, and semester dates for the 2017-2018 school year, as follows:

1 <sup>st</sup> Quarter midterm - 09/22/17	End of 1 <sup>st</sup> Quarter - 10/20/17
2 <sup>nd</sup> Quarter midterm - 11/22/17	End of 2 <sup>nd</sup> Quarter/1 <sup>st</sup> Semester - 12/20/17
3 <sup>rd</sup> Quarter midterm - 02/02/18	End of 3 <sup>rd</sup> Quarter - 03/02/18
4 <sup>th</sup> Quarter midterm - 04/13/18	End of 4 <sup>th</sup> Quarter/2 <sup>nd</sup> Semester - 05/24/18

**4.4 FY18 Budget Information** – Mr. Morris is in the process of working on the FY18 budget. There is continued uncertainty surrounding state funding; consequently, the uncertainty continues to misconstrue North Wamac School’s budgetary picture for FY18. Fortunately, state funding appears to be improving for the FY18 school year, and our reserves are very strong. Due to these factors, we should be able to sustain our favorable financial status. Mr. Morris will present a handout with a breakdown of each fund at the August school board meeting.

**4.5 Teacher Institute/First Day of School Dates** – The 2017-2018 school year will begin on Thursday, August 17, 2017, with a teacher institute day at Selmaville Grade School for all of the K-8 school districts. On Friday, August 18, 2017, North Wamac will have its first day of student attendance with a dismissal time of 2:00 p.m.

**4.6 NWGS Historical Information** – In June of 2016, we discussed North Wamac Grade School’s historical information as an inquiry had been made on its origin. Mr. Morris has attached the historical facts about the school district to the Board’s detailed agendas. The 2020-2021 school year will mark the 100<sup>th</sup> anniversary year of the school’s existence. We will need to plan some sort of event in advance to celebrate this momentous occasion.

**4.7 Classroom Carpeting** – Ms. Wood’s classroom had serious floor damage from rotting floor joists; therefore, the joists were replaced, and a new plywood subfloor was installed. Upon completion of these projects, we had new carpet squares installed by Jeff McNeil, as he had installed the same ones in Mrs. Rudolph’s classroom last summer. The project turned out very nicely.

**4.8 Teachers’ Rep (TBD)** – TBD had nothing to report.

## **AGENDA ITEM #6 – EXECUTIVE SESSION**

**6.1 Discussion of Personnel (as necessary and determined by the Board of Education)** – A motion was made by Ashley Calvert and seconded by Laurie Holmes to go into Executive Session at 8:11 p.m. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

A motion was made by Ashley Calvert and seconded by Hank Jourdan to return from Executive Session at 8:42 p.m. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

Upon returning from Executive Session, the following motions were made:

1. A motion was made by William Sloat and seconded by Laurie Holmes to approve the changes to the student handbook policies for the 2017-2018 school year. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

2. A motion was made by Cathy Faulkner and seconded by William Sloat to adopt the PRESS Policy changes. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

3. A motion was made by Ashley Calvert and seconded by Laurie Holmes to approve the three-year teachers' contract. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

4. A motion was made by Ashley Calvert and seconded by William Sloat to approve a three percent (3%) increase in wages for the non-certified staff. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

5. A motion was made by Ashley Calvert and seconded by Hank Jourdan to approve a step plus one percent (1%) increase in Mr. Morris's salary. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

6. A motion was made by Hank Jourdan and seconded by Cathy Faulkner to hire Barb Dulle as the new head cook. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

7. A motion was made by Cathy Faulkner and seconded by William Sloat to start both the head cook and the assistant cook at an hourly wage of thirteen dollars (\$13) per hour. Calvert, aye; Holmes, abstained; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. Five (5) ayes and one (1) abstention. Motion carried.

8. A motion was made by Ashley Calvert and seconded by Cathy Faulkner to increase Cassidy Miller's wages to thirteen dollars (\$13) per hour. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

9. A motion was made by Laurie Holmes and seconded by William Sloat to hire Ashleigh Lacey as the new cross category teacher for grades kindergarten through fourth. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

10. A motion was made by Hank Jourdan and seconded by William Sloat to hire Timothy Koch as the new P.E. teacher. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

11. A motion was made by William Sloat and seconded by Ashley Calvert to accept Brian Deadmond's resignation as the former P.E. teacher. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

**AGENDA ITEM #8 – PUBLIC TO ADDRESS BOARD** – No one addressed the Board.

**AGENDA ITEM #9 – OTHER**

**AGENDA ITEM #10 – ADJOURNMENT** – A motion was made by William Sloat and seconded by Cathy Faulkner to adjourn at 8:52 p.m. Calvert, aye; Holmes, aye; Jourdan, aye; Sloat, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

Respectfully submitted,

Kassidy Miller  
Board Clerk

X

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Date

X

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Norman Faulkner, President

X

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Ashley Calvert, Secretary