

## REGULAR SESSION

July 18, 2016

The North Wamac Grade School District #186 Board of Education meet in Regular Session on Monday, July 18, 2016 at 7:04 pm in the Conference Room located at 1500 Case Street, Centralia Illinois.

### AGENDA ITEM #1 CALL MEETING TO ORDER/ROLL

**1.1 Regularly Scheduled Board Meeting (7:04 pm)** - President Norman Faulkner called the meeting to order at 7:04 pm with Jennifer Todd, Laurie Holmes, and Cathy Faulkner present. Pam McKay, Ashley Calvert, and Billy Sloat were absent.

### AGENDA ITEM #2 – CONSENT AGENDA ITEMS

**2.1 Review and Approve Minutes** – A motion was made by Laurie Holmes and seconded by Jennifer Todd to approve the minutes from the June 20, 2016 meeting. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

#### **2.2 Financial Report**

**2.2.1 Treasurer’s Report** – A motion was made by Laurie Holmes and seconded by Jennifer Todd to approve the June 2016 Treasurer’s Report. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

**2.2.2 Review and Approve Bills** - A motion was made by Laurie Holmes and seconded by Jennifer Todd to approve the bills for payment. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

### AGENDA ITEM #3 – OLD BUSINESS

**3.1 Student Registration Dates for the 2016-2017 School Year** – Registration for the 2016-2017 school year will occur on Thursday, July 28, 2016 from 10:00 am until 6:00 pm and on Friday, July 29, 2016 from 9:00 am until 4:00 pm.

**3.2 Summer Maintenance Projects** – Summer maintenance projects have begun and include (but are not limited to) the following:

- Clean gutters and downspouts and repair as needed
- Install new wiring for emergency lights and exit lights
- Repair/replace emergency lights and exit lights in rooms 13 and 14
- Repair any roof leaks
- Install wiring for switch light and exit light above stage stairs.
- Repair/install fans and lights as needed in the gym
- Clean kitchen grease trap
- Install door closers on doors in rooms 1, 5, 6, 7, 8, 11, 12, and 14
- Tuck point the southwest wall as needed
- Repair or replace carpet in rooms 9 and 10
- Paint floor of handicap ramp
- Repair cabinet doors in room 4
- Touch up paint on the southwest and east side of building
- Repair wall on the north side of room 6
- Install new wiring for receptacles on the floor of the resource room
- Paint/replace ceiling tiles and replace lightbulbs as needed in all rooms

- Repair leak on the north side of shed
- Repair/replace door knobs on rooms 1, 2, 3, 4, and 5
- Replace siding on the west side of the building
- Install latches on stall doors in restrooms
- Paint brick inside of gymnasium doors
- Repair/replace emergency lighting wiring in Mr. Morris' office
- Repair lighting above LED sign on north gym wall

**3.3 Student/Parent Handbook for 2016-2017** – The handbook has been amended to reflect a few of the additional items mentioned at the June School Board meeting. These changes include more detailed guidelines on the topics of bullying, concussions and head injuries, and social media/cyber bullying. These changes will be voted on for approval at the end of this meeting.

**3.4 FY17 IDEA Part B Flow Through Projected Allocations** – A confirmation has not yet been received for our IDEA Part B Flow Through allocation. KSED is working on this information, and Morris will keep the Board updated as he is informed of its status.

**3.5 FY17 Projected NCLB Allocations** – North Wamac has received information from ISBE indicating the projected allocation for the FY17 NCLB grant. The Title I allocation is \$60,654.00, and the Title II allocation is \$9,829.00. The Title I funds are utilized to fund Mrs. Squibb's salary and benefits, as well as any Title I-related curriculum for our staff throughout the course of the school year.

**3.6 FY17 FFVP Grant** – ISBE has informed North Wamac that the school has received \$6,792 for the Fresh Fruit & Vegetable grant for FY17, which is \$718.00 more than received last year for the grant. This grant award will be very advantageous in the continuation of providing fresh fruits and vegetables to the student body twice each week throughout the school year.

**3.7 PRESS Policy Services** – North Wamac's Policy Reference Education Subscription Service (PRESS) has recommended a series of policy updates. The policies recommended for updates are as follows: 2:150; 4:170; 4:170-AP1; 5:90; 6:15; 6:15-E (delete); 6:60; 7:130; 7:140; 7:140-E; 7:305. Mr. Morris conducted the second reading of these policies, and they will need to be adopted at the conclusion of this meeting.

#### **AGENDA ITEM #4 – NEW BUSINESS**

**4.1 Annual School District Audit** – Glass and Shuffett, Ltd. completed their annual audit of our FY16 budgetary revenue and expenses. Doug Ess will report the findings at the September School Board meeting.

**4.2 Technology/Computer Upgrades** – John Tomlianovich (JT), our new tech person, will be installing new computers in the computer lab over the next few weeks. The computers were purchased out of the school's e-rate funds. Additionally, JT will be rewiring the entire building over the next few weeks after the e-rate funding is approved for this project.

**4.3 Midterm/Quarter/Semester Dates for the 2016-2017 School Year** – The first quarter midterm date is set for September 23, 2016, with the quarter ending on October 21, 2016. The second quarter midterm date is set for November 23, 2016, with the quarter ending on December 21, 2016 (also the end of the first semester). The third quarter midterm date is set for February 3, 2017, with the quarter ending on March 3, 2017. The fourth quarter midterm date is set for April 7, 2017, with the quarter ending on May 30, 2017 (also the end of the second semester).

**4.4 FY17 Budget Information** – Morris announced that he is in the process of working on the FY17 budget. There is continued uncertainty surrounding state funding; consequently, the uncertainty continues to misconstrue North Wamac’s budgetary picture for FY17. Fortunately, state funding appears to be improving for the FY17 school year, and the school’s reserves are very strong. Because of these factors, North Wamac should be able to sustain its very favorable financial status. Morris will have a handout with a breakdown of each fund at the August School Board meeting.

**4.5 Teacher Institute/First Day of School Dates** – The 2016-2017 school year will begin on Thursday, August 18, with a teacher institute day at Selmaville Grade School for all of the K-8 school districts. On Friday, August 19, 2016, there will be a teacher institute day at North Wamac Grade School. The first day of student attendance will be Monday, August 22, 2016, with a 2:00 p.m. dismissal time.

**4.6 Life Safety Bids/Awarding of Bids** – The school received bids for the front awning and the HVAC projects for the office and gymnasium. A large range of bids was received on the HVAC, and two bids were received for the awning project. Morris recommended the lowest bid for each project by the contractors who submitted those bids.

**4.7 NWGS Historical Information** – In the past, there have been inquiries as to the historical information of North Wamac Grade School’s origin from past to present. The 100<sup>th</sup> anniversary of the school will fall in the year 2020.

**4.8 Authorized Agent for IMRF** – Since Kassy Miller is the new secretary/bookkeeper, she will also need to be appointed as the new authorized agent for IMRF. A vote is needed to approve her to serve in this capacity.

**4.9 Classroom Carpeting** – While preparing the classrooms to have the carpets cleaned, it was determined that Mrs. Rudolph’s classroom carpeting was not salvageable due to a severe tear in the seam. This is a recurring problem in Mrs. Rudolph’s classroom due to the location of the seam being in the middle of the classroom. The carpeting was replaced with carpet tiles, which will eliminate the problem with future tears in the seam.

**4.10 Window Repair** – A large window in the front of the gymnasium was broken. The replacement cost of the window is \$630.00. Restitution of the vandals will be made by monthly installments.

**4.11 Additional Surveillance Cameras** – As a result of the broken window and other issues with bikes being stolen from the bike rack, Morris recommends the approval of the installation of two additional surveillance cameras in those areas.

**4.12 Teachers’ Rep** – Megan Marcum had nothing to report.

#### **AGENDA ITEM #5 – EXECUTIVE SESSION**

##### **5.1 Discussion of Personnel (as necessary and determined by the Board of Education)**

A motion was made by Cathy Faulkner and seconded by Jennifer Todd to go into Executive Session at 7:52 p.m. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

A motion was made by Jennifer Todd and seconded by Cathy Faulkner to return from Executive Session at 8:13 p.m. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

Upon returning from Executive Session, the following motions were made:

1. A motion was made by Laurie Holmes and seconded by Jennifer Todd to approve the amendments to the 2016-2017 Handbook. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
2. A motion was made by Laurie Holmes and seconded by Cathy Faulkner to adopt the PRESS policy updates. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
3. A motion was made by Laurie Holmes and seconded by Cathy Faulkner to select Shores Builders for the awning construction and C&K Heating and Cooling for the HVAC construction. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
4. A motion was made by Laurie Holmes and seconded by Jennifer Todd to appoint Kassy Miller as the new IMRF authorized agent. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
5. A motion was made by Jennifer Todd and seconded by Laurie Holmes to install additional security cameras. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
6. A motion was made by Laurie Holmes and seconded by Jennifer Todd to appoint Tammy Miller for a two-year term as the school district's treasurer (July 1, 2016-June 30, 2018). Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
7. A motion was made by Laurie Holmes and seconded by Jennifer Todd to approve a 3% raise for the non-certified staff. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.
8. A motion was made by Lauri Holmes and seconded by Jennifer Todd to approve a step plus 1% raise for administrative staff. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

**AGENDA ITEM #6 – PUBLIC TO ADDRESS BOARD** – No one addressed the Board.

**AGENDA ITEM #7 – OTHER**

**AGENDA ITEM #8 – ADJOURNMENT** – A motion was made by Jennifer Todd and seconded by Laurie Holmes to adjourn at 8:18 p.m. Todd, aye; Holmes, aye; C Faulkner, aye; and N Faulkner, aye. All ayes. Motion carried.

Respectfully submitted,

Diane Arnold

Board Clerk

X

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Date

X

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Norman Faulkner, President

X

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Ashley Calvert, Secretary